Course Exemption Request Form

ID. No---------------------------------------- Student Name----------------------------------------
Academic Year---------------------------------- Semester----------------------------------------
Major----------------------------------------- College------------------------------------------
Res. Tel--------------------------------------- Off. Tel-----------------------------------------
E-mail----------------------------------------- Mobile No---------------------------------------

Important notes for external transfer students:
1- Course equivalence will be attempted only once before the start of the semester for which the transfer student applied to be admitted. Attempting another equivalence is not permitted.
2- The number of credit hours allocated to the course required should be equal to those of its equivalent offered at the University of Bahrain.
3- The total grade for a course taken elsewhere should not be less than grade (C) or "good" of Bahrain.
4- The official academic transcript and the official course description from the university of transfer should be enclosed.
5- Each course attempted elsewhere is considered equivalent to only one similar course taught at the University of Bahrain.

For the Approval of Academic Dept. & Colleges Offer the Course

Date----------------------------------------- Student’s Sign-----------------------------------------

For the Approval of Dean

Date----------------------------------------- Chairperson’s Sign-----------------------------------------

For the use of Registration & Academic Advising Dept.

Date----------------------------------------- Sign-----------------------------------------

Not Official without Admissions & Registration Deanship Stamp

Copy for: 1- Dept. of Registration & Academic Advising 2- Academic Dept. 3- Student 4- Academic Advisor